

UNIVERSITY OF ST. THOMAS  
CRIME REPORT FORM

In lieu of a victim report directly to Public Safety, completion of this form by you becomes the official crime report for submission to Public Safety.

When victims do not want disclosure of a crime to go further than you, explain you are required by law to submit statistical data to Public Safety and it can be submitted without identifying the victim.

Complete this form in a timely way and once for each crime (defined below) disclosed to you to ensure you help St. Thomas comply with Federal law and to assist with annually disclosing accurate crime statistics.

Submit a form even if you are unsure whether an incident should be reported or if it is criminal in nature.

Complete this form even if a victim reports speaking with another person on campus or if you will be referring the victim to another department.

Detailed data, including personally identifying information when available, is essential for addressing and categorizing crime, to assess campus risk, and to avoid double-counting crimes.

For crimes posing a serious or ongoing threat to the campus community, detailed information in this report may be used to issue timely warnings or emergency notifications.

Crime Reported to (print name):

Department:	Phone Number:	ID Number:
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Crime Classification (see page 2 and 3):

Date Incident Occurred: (if a range, be specific – during fall semester, last calendar week, in the month of September, etc.)	Time of Incident: (if a range, be specific – between 10:00 pm and 2:00 am, etc.)
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Exact Location of Incident (be specific):

If off campus, include address, city, and state. If on a city street immediately adjacent to campus include name. If on campus, identify general location or specific building name and room number.

Victim Name:

Check all that apply:

Confidentiality has been requested	Student	Resident
Male	Not a student	Not a resident
Female		

Name(s) of Accused:

Check all that apply:

Stranger	Male	Student
Acquaintance	Female	Not a student
		Resident
		Not a resident

Brief description of the incident:

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Please forward this completed form in a "Confidential" envelope or scan and email to:  
 Aaron Fimon, Manager  
[Fimo1649@stthomas.edu](mailto:Fimo1649@stthomas.edu)

***Murder/Non-Negligent Manslaughter.***

The willful (non-negligent) killing of one human being by another.

## HATE CRIMES

The University of St. Thomas is also required to report statistics for hate (bias) related crimes by the type of bias as defined below for the following classifications: murder/non-negligent manslaughter, sex offenses, robbery, aggravated assault, burglary, motor vehicle theft, arson (see definitions above) and larceny, vandalism, intimidation, and simple assault (see definitions below).

***Larceny:***

The unlawful taking, carrying, leading, or riding away of property from the possession or constructive possession of another.

***Vandalism:***

To willfully or maliciously destroy, injure, disfigure, or deface any public or private property, real or personal, without the consent of the owner or person having custody or control by cutting, tearing, breaking, marking, painting, drawing, covering with filth, or any other such means as may be specified by local law.

***Intimidation:***

To unlawfully place another person in reasonable fear of bodily harm through the use of threatening words and/or other conduct, but without displaying a weapon or subjecting the victim to actual physical attack.

***Simple Assault:***

An unlawful physical attack by one person upon another where neither the offender displays a weapon, nor the victim suffers obvious severe or aggravated bodily injury involving apparent broken bones, loss of teeth, possible internal injury, severe laceration or loss of consciousness.

***Note:***

If a hate crime occurs where there is an incident involving intimidation, destruction/damage/vandalism of property, larceny/theft, simple assault, the law requires that the statistic be reported as a hate crime even though there is no requirement to report the crime classification in any other area of the compliance document.

A hate or bias related crime is not a separate, distinct crime, but is the commission of a criminal offense which was motivated by the offender's bias. For example, a subject assaults a victim, which is a crime. If the facts of the case indicate that the offender was motivated to commit the offense because of his bias against the victim's race, sexual orientation, etc... the assault is then also classified as a hate/bias crime.

If a hate (bias) related crime was reported to you, please